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Emmanuel Christian School



Emmanuel Christian Middle & High School

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“Growing Hearts, Guiding Faith, Shaping Futures, to Excel Above
the Rest” Colossians 2:6-7 & Psalm 1:2-3

Colossians 2:6-7

⁶ As ye have therefore received Christ Jesus the Lord, so walk ye in him:
⁷ Rooted and built up in him, and stablished in the faith, as ye have been taught,
abounding therein with thanksgiving.

Psalm 1:2-3

² But his delight is in the law of the LORD; and in his law doth he meditate day and
night.
³ And he shall be like a tree planted by the rivers of water, that bringeth forth his
fruit in his season; his leaf also shall not wither; and whatsoever he doeth shall
prosper.

2025-2026

Parent & Student Handbook

HIGH SCHOOL (GRADES 9-12)

Equipping students to be culture
changers for Christ.



OUR MISSION:

Emmanuel Christian School exists to partner with Christian families by offering a biblically directed, college preparatory education focused on equipping students to serve and impact the world for Jesus Christ. Emmanuel Christian School was founded i to provide an educational experience for children and young people that are grounded in biblical principles. Our goal is to produce spiritual and academic growth in our students by providing quality opportunities in terms of learning and development of character. The faculty and staff of Emmanuel Christian School are committed Christians and are trained in their areas of teaching. We believe the teacher serves as a role model and has a tremendous impact on the lives of our students. The students represent varied backgrounds of religious interests and academic pursuits. Emmanuel Christian School offers the concept of Christian education to all who choose it. We know parents are necessary in the educational process and we encourage you to be active in your students' experiences. Cooperation between school and parents is essential to success. Emmanuel Christian has five core values that support its mission statement. The core values of faith, wisdom, integrity, growth, and love define who we are as a school. Faith is based on our belief in God the Father, Jesus the Son, and the Holy Spirit. All three play integral roles in our beliefs as a community of Christ followers. Wisdom comes from our relationship with God are necessary in the educational process and we encourage you to be active in your student's experiences. Cooperation between school and parents is essential to success. As we become wise, we are able to discern worldly knowledge in a Godly manner. Integrity is a by-product of our faith and wisdom. As Christians, we should live with integrity. Growth in ourselves is essential to our personal success. Emmanuel Christian is committed to raising up a generation of learners who have a growth mindset, dedicated to a life of bettering themselves. Love permeates all we do in life. We should love others as God loves us. Showing the fruits of the spirit in all cases offers us the best opportunity to show the love of Jesus Christ.

Dr. Jesse Horton, Sr.
Headmaster

Loretta Horton-Wallace,
CD
Executive Headmaster

Joyce Walker
School Board President

Dr. Mary J. Seay
Governing Principal

Valencia Wallace
Credential Director

Luther Gordon
In-Service Coordinator

Marquette Spencer
Assistant Principal

Statement of Objectives

1. To enroll students who have accepted Christ as their personal Savior and to nurture their Christian character
2. To study Scripture as the only inspired, infallible, authoritative Word of God
3. To study all subjects through the light of God's Word
4. To help students confront the sin in their lives and respond obediently to Christ
5. To encourage students to develop Christian maturity by involvement in or with school activities
6. To equip students to be active witnesses for Christ
7. To emphasize high standards of morality
8. To train and discipline students with Christ's redemptive love
9. To prepare and train students for college
10. To train students to be responsible citizens
11. To challenge students to use their abilities to their fullest potential
12. To motivate students to research and seek out answers independently
13. To encourage student creativity.

ADMISSION

Application Criteria The following criteria is used when evaluating students who apply to Emmanuel Christian School. To be considered for enrollment, the student must meet the following standards: Student and parents must agree with the mission, statement of faith, school policies, and handbook. Student must want to attend Emmanuel Christian and demonstrate an aptitude to meet the school's expectation.

Emmanuel Christian School requires all students, parents or guardians, teachers, administrators, staff, and school board members to manifest lifestyle conduct and actions which project an image consistent with the expressed purposes, mission, and beliefs of Emmanuel Christian School and Emmanuel Missionary Baptist Church.

Any lifestyle conduct which is in opposition to the mission of Emmanuel Christian School or which impedes the school's credibility with its constituency or the general public is unacceptable.

Emmanuel Christian School has the right and responsibility to do everything possible to ensure that the expressed purposes, mission, and beliefs continue in their highest traditions and are not harmed, compromised, or hindered by unacceptable lifestyle conduct on the part of its students, parents or guardians, teachers, administrators, staff, or school board.

Non-Discrimination Policy

Emmanuel Christian School is committed to fostering a Christ-centered environment of respect, dignity, and inclusion. We do not discriminate based on race, color, national origin, ethnicity, gender, age, or disability in our admissions, educational programs, employment practices, or activities. Every student, faculty member, and visitor is valued as an individual created in God's image, and we strive to ensure that all members of our community feel safe, supported, and empowered to grow spiritually and academically.

WELLNESS POLICY:

Emmanuel Christian is committed to providing a safe and healthy environment for all students. When ill, a student is more comfortable at home. Under no circumstances may a student come to school, or a parent bring a sick student to school, if the student is showing any signs of illness. Sick students have the potential to expose other students and staff members who they encounter. A student exhibiting any of the following symptoms should not attend school: • A fever without medication, in the last 48 hours • Diarrhea twice within the last 48 hours • Vomiting twice within the last 48 hours • Persistent cough • An unexplained or undiagnosed rash • Pink eye/conjunctivitis – pink to red, itchy

Prescription Medications The school will follow legal guidelines when dispensing prescription medication during school hours. The school nurse or other designated school personnel may administer medication to students if needed during school hours. For school personnel to administer medication, the following legal requirements must be met, the parents must sign a consent form (renewed annually) requesting that the school nurse or other designated personnel administer the medication during school hours. A new consent form must be submitted if the medication or dosage is changed. o the medication must be in its original container and labeled by the pharmacy with the student's name, medication, directions for use, prescriber's name, and date of prescription. The original prescription label serves as the prescriber's order since the prescription is on file in the pharmacy, verbal permission may be acceptable, but is not preferred. This verbal permission will be noted in the health record. The dosage requested by the parent must be consistent with the manufacturer's recommendations. School personnel may first use other methods of treatment before deciding to give eyes with a discharge.

ATTENDANCE POLICY

The privilege of attending Emmanuel Christian High School carries with it certain responsibilities on the part of the parents and students. High School attendance is ultimately the responsibility of the student and his/her family. Parents and students must recognize the direct relationship between academic success and regular school attendance. Each day a student is absent represents lost time in the classroom and lost opportunity to learn.

EXCUSED and UNEXCUSED ABSENCES

All absences (excused and unexcused) are counted against a student's attendance record. Emmanuel students are allowed five (5) excused and/or unexcused absences per school term, which is a total of ten (10) absences for the entire school term. Students who miss more than this allotted amount will be retained and student and parent can be reported to the Mississippi Department of Education Truancy Office.

Teachers will maintain an accurate record of attendance and tardiness. The attendance and tardy record will appear via myschoolworx and it will be recorded in the teacher's lesson plan book.

Every three excused and/or unexcused tardies will equal one absence for all students.

When students are absent from school, parents should check myschoolworx website and/or teacher for any assignments for that day.

A student who is absent will be required to make up schoolwork missed in class. It is the student's responsibility to obtain all make-up work from the teacher beforehand, if possible, or else immediately upon returning to school. Any missed assignments i.e. classwork, reports, quizzes, and tests must be submitted to teacher per teacher's rules and guidelines.

EXCUSED ABSENCES

1. Personal illness or injury or isolation ordered by the student's pediatrician.
2. Death in the student's family.
3. Unavoidable family emergency, court summons, weather extremes, valid educational experiences (with administrative approval).
4. Any condition sufficient to warrant nonattendance as demonstrated to the satisfaction of the principal or administrator.

ACADEMICS

Grading 1. Grades are posted/recorded no later than five school days from the date the assignment is placed in the gradebook with exception given for projects or long-term assignments. 2. Grades are based on individual student mastery of standards using designated resources of which correlate to such standards. Grades should reflect a student's academic achievement for the grading period and align to some degree with schoolwide and classroom assessments. 3. Formalized accommodation and/or instructional modifications must be specified/approved within a specific learning plan established by our resource/support programs to modify existing grading practices (i.e., VINE or Intervention)

PROGRESS REPORTS

Reports will be issued to all students during each academic quarter. Report cards are issued every nine weeks. The report cards contain grades from the end of each quarter, semester, and overall academic year. Program • Grading Scale Letter Grade Percentage A B+ 100-90 89-87 B B- 86-83 82-80 C+ C 79-77 76-73 C- D+ 72-70 69-67 D D- 66-63 62-60 F 59 and below • Curriculum Goals/Standards-Based Instruction

STUDENT CONDUCT:

Respect for God • Psalm 86:12 – I will praise you, O Lord my God, with all my heart; I will glorify your name forever. • Luke 10:27 – Love the Lord your God with all your heart and with all your soul and with all your strength and with all your mind. Respect for Others • 1 Peter 2:17 – Show proper respect to everyone; love the brotherhood of believers, fear God, honor the king. Leviticus 19:18 – Do not seek revenge or bear a grudge against one of your people but love your neighbor as yourself. Respect for Yourself • Psalm 19:14 – May the words of my mouth and the meditation of my heart be pleasing in your sight, O Lord, my Rock and my Redeemer. • Proverbs 12:22 – The Lord detests lying lips but delights in men who are truthful. • Psalm 8: 3-5 – When I consider your heavens, the work of your fingers, the moon and the stars, which you have set in place, what is man that you are mindful of him, the son of man, that you care for him? You made him lower than the heavenly beings and crowned him with glory and honor. • Ephesians 4:25 – Therefore, each of you must put off falsehood and speak truthfully... Respect for God's Facilities • 1 Chronicles 29:11 – Yours, O Lord, is the greatness and the power and the glory and the majesty and the splendor, for everything in heaven and earth is yours. Yours, O lord, is the kingdom; you are exalted as head overall. • 1 Corinthians 4:2 – Now it is required that those who have been given trust must prove faithful. Encourage Others • Hebrews 3:13 – But encourage one another daily, if it is called Today, so that none of you may be hardened.

STUDENT EXPECTATIONS

Emmanuel Christian School seeks to develop young men and women who will be faithful to serve the Lord and to be god witnesses. To be in line with the ministry and focus of Emmanuel Missionary Baptist Church, ECS students should seek glorify God by loving God, loving others, and making disciples.

PROMOTION/RETENTION AND FAILING COURSES:

Each school will form a committee to review and make decisions regarding retention and promotion. The committee must be composed of a classroom teacher, a counselor, the principal and additional personnel who may be assigned by the principal or Superintendent, when appropriate. Teachers selected to the committee must be familiar with the students' work in the subject areas of concern. Supportive evidence must be presented to the student and parent/guardian regarding a retention decision. This evidence must be based on:

- Testing -Covers the subject matter presented to the student
- Assignments -Directly related to the subject matter being taught
- Consideration will also be given to the student's level of maturity (physical, mental, emotional and social) and to the student's attendance record, although these matters will not bear the same weight as items listed above.

DEFACING OR DAMAGING SCHOOL OR STAFF PROPERTY MALICIOUS

Damaging or careless acts that result in damage to or destruction of the school, students' or staff members' property will result in both appropriate disciplinary action and the replacement or repair of such property by the student and his or her parent(s) or guardian(s). **Fighting:** Fighting or other related behavior/actions to harm students or faculty is prohibited. Upon investigation any student found responsible for causing, antagonizing, or provoking a physical confrontation will be disciplined by the school administration. Consequences may range from detention to expulsion. Depending on the circumstances, there may be cause for police to be called and assault charges or assault and battery charges may be filed. Any student will be considered responsible for participating in a fight if it is determined that they had a reasonable opportunity to walk away or avoid confrontation but chose to engage. Hazardous Items Matches, lighters, fireworks, firearms, knives, items that simulate weapons and other such items that expose students, school personnel, or property to danger are forbidden. Student Rights and Due Process Inherent in the discipline process is the following:

- Attendance at Emmanuel Christian is a privilege, not a right.
- Students and parents may expect to be treated in a manner

that is safe, dignified, Biblical, and handled with appropriate confidentiality. • Christians are to follow the format laid down in Matt. 18:15-17 to resolve complaints.

PARENTAL SUPPORT AND COOPERATION

At Emmanuel Christian, we value our partnership with families in educating our students. To this end, all communication and interaction is expected to be professional and respectful. Normally, a student is not to be deprived of Christian education or otherwise held responsible for the actions of parents. However, the administrator may recommend withdrawal of a student when parents have been persistently or overtly uncooperative with school staff, policies, regulations, programs, or have interfered in matters of school administration or discipline to the detriment of the school's ability to serve their own or other students. After making a reasonable effort to elicit the minimum requisite parental cooperation, the administrator may require withdrawal. Documentation of the basis for this action and of all consultation with the parents on the matter must be retained on file.

VISITORS/GUESTS:

Visitors to campus must sign in at the front office and wear a Visitor's Badge while on campus. Visitors are not permitted to exit the lobby area unaccompanied without first receiving approval from the office staff. Unless there is an emergency or special circumstance, visitors are generally not able to see students during the school day. All visitors must adhere to the code of conduct and dress. Visitors wishing to meet with a teacher or administration are asked to schedule an appointment prior to arriving on campus.

STUDENT FILES:

Student files are how the school collects and organizes student information. These files are confidential and are only available to school personnel who are directly involved with the academic affairs of a student. If a parent wishes to look at his/her child's file, the parent should set up an appointment with the school office. These files are not available to other parents or individuals. In the case of a divorce or separation, the guardian that has signed the school enrollment application will be eligible to view a student file or receive academic documentation. Any other party must present legal verification that they have equal rights. The authorized school office staff will make sure that other academic service personnel are supervised and accountable if student files have been requested for academic testing and psychological evaluation.

PARENT/TEACHER CONFERENCES

Parents are encouraged to attend parent/teacher conferences, typically held each semester. Teachers are well-prepared for parent/teacher conferences, with access to the students' grades and examples of student work for reference. Parents, teachers, or administrators may schedule a conference throughout the year on an as-needed basis.

CHAPEL AND ASSEMBLIES:

The weekly High School Chapel is a time set aside to worship together. The Ministry Development Team is responsible for planning the weekly chapel services. Students' behavior in chapel should demonstrate a reverent attitude and heart. Special assemblies may also be held on various occasions. All students are required to attend weekly chapels and any scheduled assemblies. Parents are invited to join us for weekly chapels.

GRADUATION REQUIREMENTS:

Twenty-eight (28) credits are required for graduation. Below is a summary of specific courses needed to fulfill graduation requirements in each subject area.

Required Course	Credits	Required Courses	I Credits
Bible		Foreign Language	
Bible9	1	Spanish	2
Bible 10	1		
Bible 11	1		
Bible 12	1		
Total:4.0		Total:2.0	
Career Technology Education		Math	
Career, life	0.5	Pre-Algebra Algebra 1 Geometry Algebra II	4
Total: 0.5		Total:4.0	
English		Physical Education	
English I	1	Physical Education/Health	1
English II	1		
English III	1		
English IV	1		
Total:4.0		Total: 1.0	
Fine Arts		Science	
Fine Arts Elective	1	Integrated Science	1
		STEM Biology	1
		Chemistry	1
		Total: 3.0	
		Social Studies	
		World History .US History	1
		US Gov't/Economics or AP Gov't	1
		Economics	1
		MS History	1
		Total:4.0	
Total Required Courses: 24			
Total Additional Electives: 4			
Total Credits Required for Graduation: 28			

TUITION AND LATE FEES:

Tuition is due on the first day of the month. A late fee will be accessed after the fifth. A late fee of \$30 will be added to the past due accounts. If tuition is not paid by the 10th of the month, a non-return notice is issued, and the students will not be admitted to class and no schoolwork will be given. No school records will be released for any student when there is a balance owed on the student's account. Also, no 8th or 12th grader will be permitted to participate in the graduation/class day if his/her account has not been paid in full for the month of May.

The 8th grade and 12th grade class cap and gown rental and diploma fee for graduation is \$50 and should be included with your April 1st tuition payment. Please note that gowns must be turned in before receiving final report cards. The cap, sash, and tassel are yours to keep.

Registration Fee	\$325.00
Book Fee	\$500.00
MySchoolWorx	\$150.00
Monthly Tuition	\$525.00

504 AND IEP STUDENTS:

We do provide modifications and accommodation for some students that require them. These include extra time, calculator, dictionary, and limited number of questions.

Inclement Weather Policy

Emmanuel Christian School prioritizes the safety and well-being of our students, faculty, and staff in all weather conditions. In the event of severe weather, school closures or schedule changes will communicated promptly via the Remind app and myschoolworx. Decisions regarding closures or delays will be based on local weather reports, safety assessments, and guidance from emergency authorities. If school remains open during inclement weather, families should exercise their best judgment regarding travel safety.

Outdoor activities, including recess and sports events, may be modified or canceled due to severe conditions. In case of early dismissal, parents, or guardians will be notified immediately, and students will be supervised until they are safely picked up.

2025-2026 Calendar

DATE	EVENT
August 4, 2025	First Day for Students
September 1, 2025	Labor Day Holiday (Closure)
October 9-10, 2025	Fall Break (Districtwide Closure)
October 13, 2025	Parent-Teacher Conference Day (No School for Students)
November 14, 2025 *	Teacher Professional Development Day (No School for Students)
November 24–28, 2025	Thanksgiving Break (Closure)
December 19, 2025	Winter Holiday Early Release (60% Day for Students)
December 22, 2025–January 2, 2026	Winter Holiday Break (Closure)
January 5, 2026	Teachers, Staff & Students Return
January 19, 2026	Martin Luther King Jr. Day (Closure)
February 13, 2026	Teacher Professional Development Day (No School for Students)
March 9-13, 2026	Spring Break (Closure)
March 18, 2026	Parent-Teacher Conference Day (No School for Students)
April 3-6, 2026 **	Easter Break (Closure)
April 28, 2026 *	Professional Development for Teachers (No School for Students)
May 22, 2026	Last Day for Students

*** Professional Development Days:** School hours for Professional Development will follow the [60% Day Schedule](#).

**** Inclement Weather Days:** The District will delay the start of school when possible to address inclement weather if necessary. If additional inclement weather days are needed, adjustments to the calendar will be made.

Midterm Progress & Report Cards 2025-2026

TERM	TERM BEGINS	MIDTERM PROGRESS REPORTS	TERM ENDS	REPORT CARDS
1	July 28, 2025	September 4, 2025	September 30, 2025	October 15, 2025
2	October 1, 2025	November 6, 2025	December 18, 2025	January 13, 2026
3	January 5, 2026	February 10, 2026	March 6, 2026	March 18, 2026
4	March 16, 2026	April 24, 2026	May 22, 2026	May 27, 2026

ACCREDITATION

Emmanuel Christian School is dually accredited by the Midsouth Association of Independent Schools (MAIS) and COGNIA (formerly SACS/AdvancED)

BIBLE

At Emmanuel Christian School Bible is a fundamental requirement for all students. It augments the subjects of English, history, science, health, math and language. “The fear of the Lord is the beginning of knowledge” and it is the best guide for this life and the only hope for the life to come. No other book can enrich and influence the mind and heart like the Bible. Because of this standard students are taught a planned program via the Abeka curriculum of Bible study and Bible memory work is required of Emmanuel Christian School students. The Bible states, “All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness. This scripture reminds us and emphasizes the divine origin and practical usefulness of Scripture for believers’ spiritual growth and development.

STANDARDIZED TESTING

Emmanuel Christian School provides a regular program of standardized testing. Every year the Iowa Achievement Test is administered in the spring. Students are notified well in advance as to the nature of the test, scheduled time, and length of testing. These tests provide a consistent and uniform way to assess and compare student's knowledge, skills, and abilities. This data aides in understanding and identifying the academic needs and development of the student as well as used to measure student achievement and progress in specific subjects or skills.

CELL PHONES

At Emmanuel Christian School, we prioritize a focused and respectful learning environment. To support this, we have established the following cellphone guidelines for students:

Student Cellphone Use

1. **Restricted Usage** – Students are not permitted to use cellphones during class time, chapel, or any school-sponsored activities unless explicitly authorized by a teacher or administrator for educational purposes.
2. **Storage Requirement** – Upon arrival, cellphones must be silenced and stored in designated area. Students must submit cellphones to teacher or administrator to keep in the front office.
3. **Emergency Communication** – If a student need to contact a parent, they may request permission to use the office phone or ask a teacher for assistance.
4. **Disciplinary Actions** – Unauthorized cellphone use during school hours may result in the following consequences:
 - First offense: Verbal Warning and phone confiscation until the end of the school day.
 - Second offense: Parent notification and phone held in the school office for three days and a parent must retrieve it.
 - Third offense: Cellphone will be confiscated for the remainder of the school year.

Parent and Visitor Guidelines

1. **Respectful Use** – Parents and visitors should silence cellphones during events, chapel, and school programs.
2. **Communication with Students** – Parents should avoid texting or calling students during school hours. Urgent messages can be relayed through the front office.
3. **Recording and Photography** – Taking photos or videos during school events is permitted, but parents must follow guidelines regarding student privacy.

Exceptions and Special Circumstances

Academic Use – Teachers may permit cellphone use for specific classroom activities, such as research or educational apps.

After-school & Extracurricular Activities – Cellphones may be used responsibly after school hours and during extracurricular events with staff approval.

Medical Needs – If a student requires cellphone access for medical purposes, parents must notify school administration in advance.

This policy is designed to foster a distraction free learning environment while ensuring necessary communication remains accessible. We appreciate your cooperation in upholding these guideline for the benefit of our students and school community.

Hair Policy

At Emmanuel Christian School, we recognize that hair is a meaningful for of expression and reflection of individuality, culture, and creativity. While we encourage students to celebrate their personal identity, we also uphold standards that promote a neat and professional appearance in alignment with our school's values.

General Guidelines for All Students

1. **Neatness & Grooming** – Hair must be clean, well-maintained, and free of unkempt styles.

2. **Styles & Length** – All hairstyles, including braids, locs, twists, and natural hair textures, are permitted as long as they are neatly arranged. Hair should not obstruct vision or create distractions during class.
3. **Colors & Designs** – Natural hair colors are preferred. Any dyed hair or designs (such as patterns shaved into hair) should remain subtle and appropriate for a school environment.

Specific Guidelines for Braided Hairstyles

1. **Braids for Boys & Girls** – Braided hairstyles are welcomed and encouraged, provided they are neatly maintained.
2. **Length & Maintenance** – Longer braids should be tied back during physical activities to ensure safety and ease of movement.
3. **Beads & Decorations** – Hair beads and adornments may be worn by should remain minimal in number and muted in tone to align with the school's dress code.

We celebrate the diversity of our students while ensuring a polished and respectful presentation. By following these guidelines, we promote a learning environment where both personal expression and school pride go hand in hand.

Dress Code Policy

Emmanuel Christian School strives to foster an environment of respect, discipline, and unity. Our dress code reflects our commitment to academic excellence and spiritual growth while allowing students, to present themselves with dignity and pride.

1. **Neatness & Cleanness** – All clothing must be clean, well-maintained, and appropriately sized.
2. **School Colors & Uniformity** – Students Must adhere to the approved uniform colors and styles to maintain consistency.
3. **Shoes & Accessories** – Closed-toe shoes are required for daily wear. Excessive jewelry and accessories should be avoided to maintain a professional look.
4. **Outerwear** – During colder months, students may wear sweaters, cardigans, or jackets that align with school colors

Daily Uniform

Boys: Khaki pants with a red, navy blue, or gold polo shirt. A belt must be worn at a

All times.

Girls: Knee-length khaki skirt with a red, navy blue, or gold shirt.

Chapel Day Attire

Boys: Khaki pants, blue buttoned-down collared shirt, blue plaid tie, blue uniform blazer, and black or brown dress shoes.

Girls: Knee-length khaki skirt, light blue collared shirt, blue plaid crosstie, and black dress shoes.

Arrival and Dismissal Policy

To ensure a safe, structured, and efficient school day. Emmanuel Christian School has established the following arrival and dismissal guidelines.

Morning Arrival

School Opens: Doors open at 6:00 AM for early arrivals.

Breakfast Service: Breakfast is served from 7:00 AM to 7:25 AM.

Students must

Arrive within this timeframe to receive a meal.

Classroom Entry: Students report to their designated areas and be prepared for the start of the school day. Classes begin promptly at 8:00 AM. Students must be present in class before or at the appointed time. Students will be marked tardy at 8:01 AM. Please note three tardies equal one absence.

Afternoon Dismissal

Dismissal Begins at 3:00 PM (No exceptions unless for a documented doctor's appointment or prior approval from an administrator.)

Parental Responsibility: Parents must ensure timely pickup. Any delays should be communicated to school administration as soon as possible.

Aftercare Services

Hours: Aftercare is available from 3:00 PM to 6:00 PM.

Late Fee Policy: A \$50 late fee is charged for pickups after 6:01 PM, plus \$1.00 per

Additional minute until the child is picked up.

Fee Payment: Late fees must be paid before the child is signed in the following morning.

These policies help maintain order, security, accountability while supporting both families and staff. We appreciate everyone's cooperation in following these guidelines to ensure a smooth daily schedule.

Emmanuel Christian School Code of Conduct

Commitment to Christian Values

Honor God in all actions, words, and attitudes.

Show kindness and respect to classmates, teachers, and staff.

Practice honesty, integrity, and accountability in academics and daily life.

Be a positive example of Christian character within and outside school.

Respect for Others

Treat others with dignity and fairness, regardless of differences.

Use respectful language and avoid harmful speech, gossip, or bullying.

Support and encourage fellow students in learning and personal growth.

Follow instructions from teachers and staff with obedience and humility.

Academic Excellence & Responsibility

Complete assignments diligently, demonstrating effort and responsibility.

Uphold integrity by avoiding cheating, plagiarism, or dishonest academic practices.

Engage in classroom discussions and activities with focus and participation.

Care for textbooks, school property, and personal belongings responsibly.

Personal Conduct & School Environment

Zero-Tolerance Policy: Emmanuel Christian School maintains a strict zero-tolerance stance on:

Drug and Substance Abuse – The possession, use, or distribution of illegal substances is strictly prohibited.

Disruptive Behavior – Any action that disrupts the learning environment or school functions, in and out of the classroom, will not be tolerated.

Inappropriate Behavior and Social Media Misconduct – Students must adhere to respectful online interactions, avoiding inappropriate posts, cyberbullying, group texts, and group chats, or any actions that harm the school's reputation.

Maintain modest appropriate attire, following the school dress code.

Keep the school grounds clean and safe for all students.

Resolve conflicts peacefully and seek guidance from teachers or counselors when needed.

Faith & Community Engagement

Participate in school worship, prayer, and service activities with sincerity.

Seek opportunities to grow spiritually through Bible study and reflection.

Serve others within the school and broader community with a Christ-like heart.

Represent Emmanuel Christian School with pride and uphold its mission.

Consequences for Violations

Violations of the Code of Conduct will result in disciplinary action, which may include:

Warnings and parental notification

Temporary suspension from school activities and classes.

Permanent expulsion for severe violations.

Emmanuel Christian School reserves the right to terminate enrollment if a student engages in conduct that is harmful to the school environment, its mission, or the well-being of others.

Emmanuel Christian School Student Driving Policy

To maintain a safe and structured environment, Emmanuel Christian School establishes the following guidelines for students who drive to school or plan to obtain a license during the school year.

Eligibility Requirements

1. Students must hold a valid driver's license and provide a copy to the school office.
2. Students must register their vehicle with the school by submitting proof of insurance and vehicle details.
3. Students must maintain a clean disciplinary record to retain driving privileges.

Parking Guidelines

1. Student parking is designated in (TBA) and requires a school-issued parking permit.
2. Vehicles must be parked properly in designated spaces – no blocking entrances, exits, or fire lanes.
3. The speed limit in the parking lot is five miles, and reckless driving will result in revoked privileges.

Driving Conduct & Responsibilities

1. Students must drive safely, respecting pedestrians and school property.
2. Loud music, reckless behavior, and unnecessary loitering in vehicles are prohibited.

3. Students may not transport other students without explicit parental and school approval.

Arrival & Dismissal Procedures

1. Drivers must arrive on time and enter school premises promptly.
2. Students cannot leave campus during school hours without parental and administrative approval.
3. Vehicles must remain locked when unattended.

Violation & Consequences

1. First offense – Warning issued and parental notification
2. Second offense – Temporary suspension of driving and parking privileges.
3. Third offense – Revocation of driving privileges for the semester or school year.

Special Considerations

Students who plan to obtain their license mid-year must notify the administration for policy review.

Emergency exceptions may be granted on a case by case basis.

Test Exemption Policy

To reward academic excellence and encourage consistent performance, Emmanuel Christian School offers test exemption under the following guidelines:

Eligibility Criteria

1. Students must maintain an A average in the subject for exemption consideration.
2. Students must have a 95% attendance recording demonstrating consistent attendance throughout the semester.
3. No major disciplinary infractions – students must uphold school conduct expectations.

Applicable Tests

1. Exemptions apply to semester final exams but not to standardized tests or state assessments.
2. Teachers may offer exemptions for certain major unit tests at their discretion.
3. Final approval will be granted by the administrator or teacher based on academic performance and conduct.

We, the undersigned acknowledge that we have reviewed and understand the Emmanuel Christian School Parent & Student Handbook and the School Code of Conduct. By signing below, we agree to abide by the rules, expectations, and disciplinary policies set forth by the school.

We recognize that Emmanuel Christian School upholds a **zero-tolerance policy** regarding drugs, disruptive behavior, inappropriate actions-including social media misconduct-and other violations of the school's values. We understand violations may result in disciplinary action, including warnings, suspension, expulsion, or the termination of enrollment, as deemed necessary by the school administration.

We commit to fostering a **respectful, faith-centered, and academically responsible** learning environment, honoring Christian values, and conducting ourselves in a manner that represents the mission of Emmanuel Christian School.

Signatures:

Student Name (Print)

Student Signature

Parent/Guardian Name (Print)

Parent/Guardian Signature

By this form, we affirm our dedication to supporting Emmanuel Christian School's mission and ensuring a positive and spiritually enriching atmosphere for all students.